

**YOUTH Ministry
AUTHORIZATION VOUCHER**

For Reimbursement or Payment of Church-Related Expenses

Attach corresponding Receipt(s) / Invoices behind this voucher

Date: _____

EXPENSE PAYMENT INFORMATION:

Amount of Check / Charge: \$ _____

Account Number to be charged: _____

(See approved accounts on back)

For Personal Reimbursement: (You paid for it)

Make Check Payable to: _____

Send Check to me OR Leave in my GBC Mailbox

IF Charged to Church:

Pay from Invoice

Charged to Church - But NOT a Charge card :

(This would include Martin Brothers, Weber's, Sam's Club, Postal Plus, Etc)

Charged to Church Credit Card Account:

Type of Card : VISA Hy-Vee Kwik Trip Menard's

: Office Depot Other _____

DESCRIPTION OF EXPENSE: **(PLEASE BE LEGIBLE)**

AUTHORIZING SIGNATURES:

Purchased By: _____

Commission

Chairman: _____

YOUTH MINISTRY

93602 · YOUTH CONFERENCE
93604 · YOUTH CURRICULUM
93605 · YOUTH WEEKLY ACTIVITIES
93607 · YOUTH LEADERSHIP TRAINING
93608 · YOUTH OUTREACH
93610 · SUPPLIES YOUTH ROOM
93613 · YOUTH SPECIAL GROUP EVENTS

FLOWTHROUGHT ACCOUNTS

28370 · MOMENTUM
27500 · YOUTH